

Phoenix Firecamp Volunteer Opportunities

Pre-Incident:

These are opportunities to be involved in the development of Phoenix Firecamp. Much of the work will be done independently. Support will be provided through an incident command structure. This work is vital to the success of Phoenix Firecamp. We need all skill levels in this developmental work and urge everyone to participate.

Executive Committee: In order to maintain good relations with all partners and sponsors of Phoenix Firecamp (Utica Fire Department, Westmoreland Fire Department, FASNY, etc.), the Executive Committee will meet on a semi-regular basis in both Utica and Albany for roundtable meetings and fundraising ventures. In order to keep Phoenix Firecamp costs at a minimum, travel and lodging for these meetings is at the individual committee member's expense and is not covered by FSWNYS.

Fundraising and Donations: In order to ensure that the only camp fee that will be incurred by campers is the application fee we will need many donations and fundraising. We are working with members of the Westmoreland Volunteer Fire Department to get community donations but we will need people with grant writing skills and creative ideas about how to obtain all the supplies and equipment that we will need to pull this off.

Publicity: In order to get the word out about this great opportunity for young women we will need to reach out to young women through out the state. Someone who is media savvy would be of great assistance to the project.

Application Committee: Will be responsible for getting applications out to interested parties. Once applications are submitted go through the applications and work together to pick out who the campers are going to be. Send out acceptance packages to campers. This work will begin 6 months before camp and continue through 1 month prior to camp start date.

Camp:

Most of this work will take place the week of camp but some will require work that will be done in the months leading up to Camp. Camp will take place in July in Utica, NY at their Fire Academy. We will need a team of highly motivated and enthusiastic women and men to provide a group of 24 young women with the experience of a lifetime. Some volunteers will be required to participate in the entire week but others can be there for just the time that they are available.

Team Leaders/Counselors: Campers will be divided into squads of 4-5 members each. Each squad will be supervised by two team leaders. Team Leaders will meet, greet and orient their campers as they arrive; ensuring that all paper work is in order. Team leaders will give campers and their parents/guardians a tour of the academy and orient the camper to her assigned bunk space. Team leaders are responsible for ensuring camper safety and that camper concerns and needs are met throughout the week. Team leaders assist in facilitating cooperation amongst the campers in their group and may need to help problem-solve group conflicts. Team leaders also are responsible for assisting Instructors during training ground evolutions (if requested). Team leaders do not instruct the training ground evolutions.

Team leader is a full week commitment. The person applying for this position should be energetic and be able to work well with teenagers.

Instructors: We will be offering classes on a variety of different aspects of fire and emergency services. Instruction will be both in classroom and on the training ground. We will need instructors who can work with young women with little to no experience. Instruction does not require a full week commitment. While instructors do not need to be state certified, applicants to this position should be confident in their subject and will be asked to create their own lesson plan for their class. Please see the curriculum for a list of classes offered or feel free to contact either the Phoenix Firecamp Staffing Coordinator or Phoenix Firecamp Director for more information. Opportunities, in the form of support staff, will also be available for people to assist the instructors as needed.

General Support: There will be numerous opportunities to just help get the campers through the week. We will need assistance in the forms of instructor's

assistants, equipment maintenance, errand running, *meal preparation, and housekeeping.

*Meal Preparation: During the week we will be providing the campers and staff with 3 meals a day. Assisting the resident cook in the preparation of meals will be an important part of ensuring that meals for all campers and staff are prepared in a timely and efficient manner in order to help everyone meet the physical challenges of the week.

Transportation: Responsible for punctual transportation of campers between training and event locations.

We truly hope that you will consider volunteering at Phoenix Firecamp. Please direct questions to:

Anna Schermerhorn-Collins, Director
[@optonline.net](mailto:anna@optonline.net)
845-309-1325 (Phoenix Firecamp phone)
347-582-8163 (mobile)

or

Chicki Wilkinson, Staffing Coordinator
[@chicki.com](mailto:chicki@chicki.com)

Don't miss this exciting opportunity to make a difference!